



Job Title: Education and Training Volunteer Mentor

Accountable to: Programme Manager - Children, Young People, Community/Wellbeing

Hours of Work: 4 hours per week on Wednesday PM

Commitment: minimum 6 months

ABOUT IRMO

IRMO is a community-led organisation that provides Latin Americans (and Spanish and Portuguese speakers more widely) with tools and information in an empowering process to build secure, independent and integrated lives in the UK using a rights-based approach. We do this through a flexible and comprehensive approach addressing a wide range of needs at a number of levels. Our work with the community spans three main areas • Education, training and employment • Advice • Wellbeing/Children, Young people and families. Building on over three decades' experience, we aim to build a stronger and more resilient community.

PURPOSE OF POST

This is an exciting opportunity to join our growing organisation and be part of our Latin American Youth Forum (LAYF). Aimed at 13-24 year olds, LAYF supports young Latin Americans and Spanish and Portuguese speakers more widely to access education, training and employment, boost their social and emotional capabilities, and experience increased social cohesion.

The project targets vulnerable young people (including NEETs and those who are working in low income positions) and consists of four main activities: (1) Creative English Classes, (2) Skills/creative arts workshops, (3) In-depth career/education mentoring, and (4) annual festival. LAYF has a bottom-up approach, and all activities are co-created with young people.

This project is delivered as part of a consortium called Building Young Brixton (BYB), which is co-led by 6 Lambeth-based organisations, providing a broad and diverse offer for local young people.

The post holder will mentor young people, providing regular one-to-one support to facilitate access to training, education and volunteering opportunities. The post holder will ensure to support participants to enrol in school, college or university and on how to apply for loans or bursaries to support their education. Mentoring sessions will support young people to develop

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their aspirations, identify the barriers they face and develop a plan to overcome them. An enhanced Disclosure and Barring Services (DBS) check is required for this post.

MAIN TASKS AND ACTIVITIES

- Research, plan and deliver one-to-one mentoring/support sessions with young people who are looking to access education, training or employment.
- Discuss the aims of mentoring and agree on action plans with mentees.
- Maintain regular contact with the Programme Manager to review the mentee's progress.
- Keep accurate records of mentee interaction and progress by filling in contact sheets and complete relevant paperwork.
- Attend and participate in supervision, training and support sessions.
- Ensure the implementation of IRMO's safeguarding policy.

PERSON SPECIFICATION

Skills and abilities

- Ability to establish good relationships with young people.
- Excellent verbal and written communication skills in English and Spanish (Speaking Portuguese is desirable).
- Ability to treat young people's concerns with respect, tact and sensitivity, while being aware of the limits that are required by confidentiality and the boundaries that govern the youth/youth worker relationship.
- Good research and planning skills.

Experience and knowledge

- Experience of working with vulnerable young people.
- Educated to degree level or equivalent experience.
- Knowledge of career and education opportunities open to young people.

Personal Qualities

- Integrity
- Flexibility and resilience.
- Self-motivated and resourceful.
- Empathy towards the needs of vulnerable young people.
- A commitment to IRMO's mission and vision for the Latin American community in London and the UK.
- A commitment to safeguarding and equal opportunities.

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BENEFITS OF VOLUNTEERING AT IRMO

- Make a difference in a young person's life by supporting them to achieve their full potential;
- Help others and give back to the local community;
- Access training and CPD from multiple organisations;
- Develop awareness of the challenges faced by migrant young people;
- Meet, network and socialise with stakeholders at IRMO and from partner organisations;
- Enhance CV and get reference letter (after 3-month period);
- Receive regular supervision and support;
- Volunteers are entitled to travel expenses to and from the place of work of up to £7 (and lunch of up to £5 for each full day of volunteering). Please note expenses will only be reimbursed against receipts.

HOW TO APPLY

Please send your CV and a brief covering letter explaining your interest and motivation for this role to ludovica.picone@irmo.org.uk by Sunday 7th April.

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