

Role Information

- **Days and hours:** Mondays or Tuesdays 4:30-6:30pm (excluding 1 to 2 hours planning time and 15 minute debrief at the end)
- **Term:** Minimum commitment of 3 months
- **Reporting to:** ESOL & Activities Lead worker
- Volunteers are entitled to travel expenses to and from the place of work (and lunch for each full day). Please note expenses will be reimbursed against receipts only.

About the role

We are looking for an enthusiastic, creative and proactive individual with experience teaching children to run one of our weekly ESOL classes for Spanish/Portuguese speaking children who have recently migrated to the UK. The post-holder will be responsible for planning and delivering creative and interactive ESOL classes for up to 10 children aged 5-7 years old OR 8-12 years old.

Some children on the project are still waiting to start school in the UK and coming to IRMO is often the only time in the week they have fun and learn with children their age. For this reason, it is particularly important that our ESOL Teachers understand the challenges migrant children face and show empathy.

The overall aims of the ESOL classes are to equip children with the English Language skills they need to: thrive and integrate more easily into their new schools; reach their full potential; make new friends; feel part of the wider English-speaking community; and rebuild their lives in the UK.

Main tasks and responsibilities

- Delivering creative and interactive ESOL classes in a safe and inclusive learning environment for children;
- Carry out evaluation on a regular basis to monitor children's progress;
- Be observant of safeguarding issues and report any concerns to Designated Safeguarding Lead;
- Identify gaps and adapt activities to children's needs;
- Carry out planned evaluation on a regular basis to monitor children's progress;
- Ensure children leave with their parents/carers unless they are authorized to leave alone or with someone other than their parents/carers;
- Carry out Health & Safety check of the spaces children will be using i.e. classrooms, children's toilet and playground and report any hazards or health & safety concerns;
- Attend volunteer monthly meetings to discuss the progress of children;
- Understanding the need to maintain safe working boundaries when working with vulnerable individuals.

Person specification

- Fluent in English (essential) and intermediate Spanish or Portuguese (desirable);
- A strong interest in working with and engaging children;
- Some basic awareness of the issues facing migrants in UK;
- Experience of working with vulnerable people in a similar capacity, either paid or unpaid (desirable);
- Experience working with children in school or educational setting, i.e. Teaching Assistant (desirable);
- Experience of working independently and using your own initiative;
- Warmth, understanding, sensitivity and a willingness to listen;
- Strong interpersonal and communication skills;
- Flexible approach to working with beneficiaries whose needs may vary or change over time;
- A positive approach to problem solving and attention to detail;
- Ability to work effectively as a member of a team and with a diverse population of clients, staff and outside constituents.

Additional Requirements

- Two references from current/previous employers;
- Enhanced DBS Check (completed through IRMO);
- Safeguarding Level 1 certificate (completed through IRMO);
- One month trial period.

Benefits from Volunteering at IRMO

- Gives the opportunity of helping others and to give back;
- Creates an ideal space to learn new skills in a multicultural, cooperative and inspiring environment;
- Get involved with the Latin American Community and increase knowledge of the situation of Latin American migrants in the UK;
- Helps to gain experience and strengthen previous skills to face UK's competitive job market;
- Enhance CV and get references (after 3-month period) for further impact on the employment status;
- Participate in training sessions with high quality learning outcomes (in-house and external) in areas related to the role;
- Receive regular supervision and support.

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