

# HOMework CLUB FACILITATOR



## Role Information

- **Days and hours:** Fridays 4:30pm to 6:30pm
- **Term:** Minimum commitment of 3 months
- **Reporting to:** ESOL & Activities Lead worker
- Volunteers are entitled to travel expenses to and from the place of work (and lunch for each full day). Please note expenses will be reimbursed against receipts only.

## About the role

The overall aim of the Homework Club is to help Latin American children thrive at school, overcome language barriers and reach their full potential. As a Volunteer Homework Teacher, your role would be to support the running of a weekly Bilingual Homework Club, supporting Spanish and Portuguese-speaking children aged 5-12 years old with their homework.

The children that attend our Homework club are new to the UK education system and English language. They are likely to have spent several months out of school, with some missing out on between 6 and 12 months of schooling as they wait for a place. Many are also going through big changes in their lives e.g., leaving family and friends behind; changes in accommodation, language barriers make it hard for them to integrate.

## Main tasks and responsibilities

- You will be responsible for providing language support, identifying gaps in a child's learning and equipping them with the tools and language skills to be able to complete their homework as independently as possible;
- Create a safe and inclusive learning environment for children to do their homework;
- Support children with specific homework activities in Maths, English, Science, History;
- Identify gaps and adapt activities to children's needs;
- Carry out planned evaluation on a regular basis to monitor children's progress; Ensure children leave Homework Club with their parents/carers unless they are authorized to leave alone or with someone other than their parents/carers;
- Carry out Health & Safety check of the spaces children will be using i.e. classrooms, children's toilet and playground and report any hazards or health & safety concerns  
Attend volunteer monthly meetings to discuss the progress of children.

## Person specification

- We are looking for an enthusiastic, confident and motivated individual with some experience or interest and enthusiasm for supporting children from the Latin American community;
- Fluent in Spanish is essential or Portuguese (essential);
- A strong interest in working with and engaging children;
- A genuine desire to support vulnerable migrants;
- Some basic awareness of the issues facing migrants in UK;
- Experience of working independently and using your own initiative;
- Warmth, understanding, sensitivity and a willingness to listen;
- Strong interpersonal and communication skills;
- A flexible approach to working with beneficiaries whose needs may change over time;
- Reliability and punctuality;
- A positive approach to problem solving.

## Additional Requirements

- Two references from current/previous employers;
- Enhanced DBS Check (completed through IRMO);
- Safeguarding Level 1 certificate (completed through IRMO);
- One month trial period.

## Benefits from Volunteering at IRMO

- Gives the opportunity of helping others and to give back;
- Creates an ideal space to learn new skills in a multicultural, cooperative and inspiring environment;
- Get involved with the Latin American Community and increase knowledge of the situation of Latin American migrants in the UK;
- Helps to gain experience and strengthen previous skills to face UK's competitive job market;
- Enhance CV and get references (after 3-month period) for further impact on the employment status;
- Participate in training sessions with high quality learning outcomes (in-house and external) in areas related to the role;
- Receive regular supervision and support.

Click [here](#) to find out more about us



**THANK YOU FOR YOUR SUPPORT**