

Role Information

- **Days and hours:** 1.5 hours per week – Saturdays from 11:00-12:30pm
- **Term:** Minimum commitment of 3 months total (This amounts to two CSCS courses running 6 weeks each, with a break of 2-6 weeks in between depending on scheduling).
- **Reporting to:** Employment Support Worker
- Volunteers are entitled to travel expenses to and from the place of work (and lunch for each full day). Please note expenses will be reimbursed against receipts only.
- The course is currently being delivered remotely on Zoom - with a view to returning to in-person lessons in mid-autumn. The next course will begin **on 21st August 2021**.

About the role

We are looking for a committed, dynamic and experienced facilitator with a background in construction here in the UK. Essential to this role is the ability to engage learners in an inclusive environment, imparting knowledge about construction and, more specifically, the Health Safety and Environment Test for Operatives, in order to get the red provisional CSCS card. Classes will be led by the Employment Support Worker in Spanish and the students will be adults (18+). The Assistant will be an invaluable asset to the class by being able to readily respond to questions about CSCS cards, and working in the UK's construction industry. This course is for people who are new to construction in the UK, and wanting to obtain the red and green CSCS cards to work in the industry. For this position speaking Spanish and English fluently, as well as having obtained the red and green CSCS cards, is essential.

Main tasks and responsibilities

- Supporting the Employment Support Worker in delivering the course;
- Becoming familiar with the CITB HS&E Mobile App and helping learners to download and use the app;
- Supporting learners individually if they need extra assistance;
- Being a source of knowledge about the construction industry in the UK, and being familiar with the content of the Health Safety & Environment test;
- Keep the class on track;
- Ensure learners' participation during classes;
- Create a safe and inclusive learning environment for learners;
- Maintain strong lines of communication with the Employment Support Worker.

Person specification

- Qualified to work in construction in the UK - possessing the Green CSCS Card;
- Fluent or advanced in both Spanish and English;
- Familiarity with the construction sector in the UK;
- Knowledge of the Mobile CITB HS&E App and how to use it;
- Knowledge of teaching or working with mixed ability/age groups and knowledge of current best practice in teaching and learning (desirable);
- Excellent management and organisational skills;
- Strong communication skills;
- Confident working in a multicultural and multilingual environment;
- Genuine desire to support the migrant community;
- Ability to work effectively with people from diverse backgrounds;
- A flexible approach to working with individuals whose needs may change;
- Ability to take initiative and work with minimal supervision;
- Punctuality and professional manner.

Additional Requirements

- Two references from current/previous employers;
- Basic DBS Check (completed through IRMO);
- Safeguarding Level 1 certificate (completed through IRMO);
- One month trial period.

Benefits from Volunteering at IRMO

- Gives the opportunity of helping others and to give back;
- Creates an ideal space to learn new skills in a multicultural, cooperative and inspiring environment;
- Get involved with the Latin American Community and increase knowledge of the situation of Latin American migrants in the UK;
- Helps to gain experience and strengthen previous skills to face UK's competitive job market;
- Enhance CV and get references (after 3-month period) for further impact on the employment status;
- Participate in training sessions with high quality learning outcomes (in-house and external) in areas related to the role;
- Receive regular supervision and support.

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