

ESOL TEACHER VOLUNTEER (ENGLISH FOR SPEAKERS OF OTHER LANGUAGES)



ONLINE CLASSES

Role Information

- **Days and hours:** Four hours a week as a minimum to cover two classes a week
- **Commitment:** Three months
- **Supervised by:** Volunteer Scheme Coordinator

About the role

This role sits within our Education, training and employment programme, which provides online ESOL classes to our service users (twice a week). You will be responsible of using a syllabus and teaching materials, along with a variety of audiovisual aids, to teach one of the four basic English language skills of listening, speaking, reading and writing to Latin American migrants and refugees.

As ESOL Teacher, you will encourage students to communicate using the structures and vocabulary they have learnt, delivering English classes at Pre-Entry Level and Entry Levels 1,2 and 3 with a strong emphasis on dialogue and role-playing, but also more formal exercises and language games.

We are seeking volunteers holding either a formal teaching qualification (CELTA, CertESOL or similar) or prior experience in teaching English to speakers of other languages.

Key tasks and responsibilities

- Plan, prepare and deliver high-quality online lessons via Zoom
- Provide a safe and inclusive learning environment for learners
- Prepare and set tests, examination papers and exercises
- Mark and provide appropriate feedback on oral and written work
- Keep classes on track according to the syllabus/learning outcomes instructed
- Ensure learners' participation during classes and monitor attendance
- Create a safe and inclusive learning environment, identify gaps and adapt activities to learners' needs
- Undertake administrative tasks, such as keeping student registers and attendance records
- Outcome and impact measurement for class students at the end of each term.

Person Specification

- Competence in Google Workspace, online video conferencing tools (Zoom, Skype, Google Meets), Word, Excel and PowerPoint (E)
- We are looking for enthusiastic individuals with a passion for teaching
- A recognised ESOL qualification, such as those listed on the TESOL website is essential (e.g. TEFL or CELTA) or equivalent experience
- You must be confident and enthusiastic about working in a multicultural and multilingual environment and be committed to the principles of equal opportunities.
- Punctuality and professional manner
- Committed to applying a non-judgemental, non-discriminatory and non-hostile approach when dealing with migrant and refugee communities
- An empathetic approach to working with beneficiaries whose needs may vary or change over time.
- Ability to work resourcefully and in collaboration with others
- Committed to IRMO's mission, vision and values.

Additional Requirements

- Two references from current/previous employers
- Basic DBS Check (completed through IRMO)
- Safeguarding Level 1 certificate (completed through IRMO)
- One month trial period.

Benefits from Volunteering at IRMO

- Gives the opportunity of helping others and to give back
- Creates an ideal space to learn new skills in a multicultural, cooperative and inspiring environment
- Get involved with the Latin American Community and increase knowledge of the situation of Latin American migrants in the UK
- Helps to gain experience and strengthen previous skills to face UK's competitive job market
- Enhance CV and get references (after 3-month period) for further impact on the employment status
- Participate in training sessions with high quality learning outcomes (in-house and external) in areas related to the role
- Receive regular supervision and support.

Click [here](#) to find out more about us



THANK YOU FOR YOUR SUPPORT