

# Children & Young People ESOL Tutor



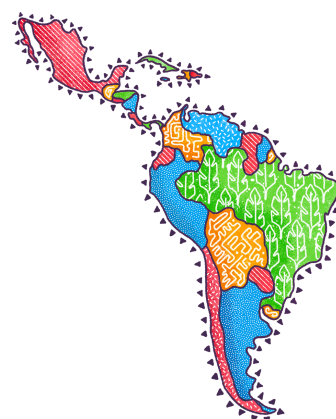
## About IRMO

For over 40 years, IRMO has been led by and for the Latin American community, building deep ties and trust across the UK as we fight for a future where everyone can access their rights, live free from poverty and discrimination, and pursue their aspirations without barriers.

Everything we do, from front-line services to advocacy, aims to enable the development, agency and participation of all Latin Americans and Spanish and Portuguese-speaking migrants, including asylum seekers and refugees, as they settle and build their lives in the UK.

To address the daily discrimination and intersectional challenges that our communities face, we provide wrap-around support tailored to the unique needs of individuals and families, including high-quality advice and casework and development opportunities for all ages.

All of our services are culturally sensitive, delivered in Spanish and Portuguese, and are directly informed by the lived experiences of those we serve. We also advocate for long-term social and systemic change through advocacy, independent research and effective partnerships. Learn more at [www.irmo.org.uk](http://www.irmo.org.uk)



## What we do

 <p><b>Advice</b></p> <p>Our experienced advisers provide confidential advice and casework on immigration, welfare benefits and housing to prevent crises and support our community to access rights and entitlements. We also provide support to access healthcare services.</p>	 <p><b>Education, Training &amp; Employment</b></p> <p>Our programme includes English classes, vocational courses and workshops on key employability skills to support progress in the labour market and broader participation in the community.</p>	 <p><b>Children &amp; Young People</b></p> <p>Our youth programme includes English classes, mentoring, workshops and trips to support kids of all ages. We also offer advice and advocacy on access to education and key family services.</p>	 <p><b>Advocacy, Research &amp; Campaigns</b></p> <p>We address structural inequalities through campaigning, community organising, inter-sectoral collaboration and advocacy work at local and national levels. We also promote more effective responses through research on key issues.</p>
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Unit 9, Warwick House, Overton Road • SW9 7JP • London



## Role Description

Children & Young People ESOL Tutor	
<b>Working Hours</b>	5 hours per week: Tues & Weds 4-6:30pm
<b>Terms</b>	Self-employed, term-time only
<b>Reporting to</b>	Children and Young People Programme Manager
<b>Pay</b>	£30 per hour
<b>Location</b>	IRMO – Unit 9, Warwick House, Overton Road, London, SW9 7JP
<b>Application</b>	We encourage candidates to apply as soon as possible as applications will be reviewed on a rolling basis

### About the role

This is an exciting opportunity to join the Children & Young People area at IRMO as an ESOL Tutor working with Spanish and Portuguese-speaking children and young people who have recently arrived in the country, speak little English and whose families are often still navigating the school admissions processes to enable them to access compulsory education in the UK. The overall aim of IRMO ESOL provision is to equip children with the English Language skills they need to: thrive and perform well at school and beyond; build their social, emotional and communication skills; reach their full potential; make new friends and reduce isolation.

The Children ESOL Tutor will lead on the delivery of weekly creative ESOL classes for three age groups: 5-8, 8-12 and 13-19 year olds alongside the help of volunteers. The post-holder will focus solely on **delivering engaging ESOL classes** to our children and young people, supporting their language development and confidence in a welcoming and inclusive environment. This role is **supported by a lead ESOL teacher**, and all class planning and resource development will be provided.

The teacher will also work closely with **volunteers** and contribute to short **session reflections** and **brief/debrief discussions** with the lead teacher before and after classes. The only administrative responsibility will be to complete class registers and occasional written reflections on individual children's participation and progress.

The post-holder will have had ESOL experience working with children and young people (including online teaching) and will be familiar with the issues faced by migrant, asylum-seeking and refugee children in the UK. Ability to speak intermediate Spanish is essential for the role and knowledge of Portuguese or willingness to learn is a bonus. Availability during **term-time and after-school hours** is essential.

**This role follows a term-time schedule, and annual leave can only be taken during school holidays.**

## Key responsibilities

### Project Delivery

- Deliver two weekly ESOL sessions for children and young people on Tuesdays (ages 5–12) and Wednesday (ages 13-19) afternoons (4:00pm–6:30pm).
- Create a positive and supportive environment that encourages students to develop their English language and communication skills.
- Collaborate with and support class volunteers during session delivery.

### Monitoring & Evaluation

- Keep accurate and detailed teacher observations, register and attendance, and support with writing quarterly case studies.
- Participate in short pre-class briefings and post-session debriefings with the lead ESOL teacher.

### Safeguarding

- Ensure the wellbeing and safeguarding of children following IRMO's Safeguarding Policy, H&S Policy, Data Protection policies and the latest relevant guidelines.
- Carry out Health & Safety checks of the spaces children will be using, i.e. classrooms, children's toilet and playground and report any hazards or health & safety concerns.
- Attend regular safeguarding training, particularly courses specific to the area of work, as agreed in supervision and appraisal.

### Other

- Signpost and refer service users, working in sync with the wider teams at IRMO.
- Undertake any other work, consistent with the purpose of the post, as directed by the Line Manager.

## Person specification

*E = Essential - D = Desirable*

### Qualifications, Experience & Knowledge

- A CELTA, TESOL, DELTA (with young learner experience), CELT-P, Teaching Assistant qualification, or equivalent – Or a willingness to obtain one within 6 months (E)
- Advanced English Language Proficiency (E)
- Minimum intermediate level of Spanish (E) and Portuguese (D)
- Safeguarding Level 1 (D) and Paediatric First Aid (D)
- Experience of working with migrant children in a similar capacity, either paid or unpaid (E)

### Personal Attributes

- Professional and positive attitude
- Self-motivated and able to use own initiative to work independently
- Good team player & strong communicator, able to work collaboratively, communicate effectively and to learn from and alongside colleagues
- Strong interest in children's educational development through play
- Willingness to work some evenings and weekends
- Aligned and committed to IRMO's mission, vision and values
- Committed to apply a non-judgemental, non-discriminatory and non-hostile approach

## How to apply

To apply please send your CV and Cover Letter outlining why you would be a good fit for the role, and send it by email to [people@irmo.org.uk](mailto:people@irmo.org.uk), including the title of the position for which you are applying in the subject line.

If you wish to discuss your application, please contact Angie Gomez, at [angie.gomez@irmo.org.uk](mailto:angie.gomez@irmo.org.uk).

